# **James Barr Design**

# **Privacy Policy:**

This privacy policy for James Barr Design Limited is in effect from 23-05-18, but may be updated at irregular intervals, so do check back to this page regularly. The GDPR policy which is in effect from 25-05-18 sets clear and logical rules to govern how data is used stored and re-used. If at any time you (as a person or company who has dealings with James Barr Design Ltd) wish to see what data is held about you or to have data that is held removed, it is recognised that this is our obligation. It is your right to be removed from any database which we hold (in effect giving you the right to be forgotten).

#### Past consent

If there is a legitimate reason for JBD to contact you, for example that you are a past client, have previously enquired, or we have interacted in some way pre-25-05-18 then we shall continue to make use of recorded data until such time as you request to be removed from our database. Any such communications will always be kept brief, infrequent and will respect your right to be unsubscribed.

# If you have a complaint

If you should have a complaint, grievance or general enquiry about how data is used, please do contact us within 7 days of any issue so that we can make amends and correct the situation. There may be situations where your data is re-collected after it has been removed from our database by request. This may happen by your own intent and so will not routinely be flagged.

# **Data security**

We will not transfer or sell on your data to any third party without your prior consent. If your details are passed to a third party (for example a sub-contracted agent or manufacturing partner) it will either be with your prior agreement or with a previously agreed confidentiality.

### Marketing

Historically our marketing operations have been more focussed on personal contact and pro-bono networking rather than carpet bombing of spam material by email! Nobody likes junk mail. If you do ever receive a marketing email which you feel is inappropriate or unwanted please click unsubscribe.

### **Cookies**

We do not actively collect or create cookies as part of our web policy.

# Get in touch

If you should need to contact us about any matter relating to GDPR, how we hold, collect and use your data or have a grievance, please do so through the email address <a href="mailto:contact@jamesbarrdesign.co.uk">contact@jamesbarrdesign.co.uk</a> with the subject 'PRIVACY POLICY'. Or if you wish to write to us:

James Barr Design Ltd, GDPR & Privacy dept, 33 Spencer Way, Redhill, Surrey, RH1 5LF, UK